

Christ & St. Luke's Episcopal Church
Organizational Vestry Minutes: 01/27/19

Staff Present

The Rev. Canon Win Lewis, Rector (Staff)

Staff Absent

Kevin Kwan, Organist & Director of Music (Staff)

Vestry Present

Peter Oberle (2019)

Carl Gaenslen (2020)

Lauren Henry (2020)

Heidi Anderson (2021)

Linda Hester (2021)

Stephen Taylor (2021)

Priscilla Trinder-Roady (2021)

James Lewis (Registrar) (Appointed)

Melissa Thrasher (Treasurer) (Appointed)

Vestry Absent

Liam Bell (2019)

Melissa Deutsch (2019)

Scott Goodspeed (2019)

Jim Dille (Jr. Warden) (2020)

John Tanner (Sr. Warden) (2020)

Special Guests

Roderick Ingram

Meeting Start

12:12 PM

Minutes and Action Items from the December Vestry Meeting

James Lewis

Motion to approve the December Vestry minutes - Carl Gaenslen

Second - Peter Oberle

All approved, no abstentions

Vestry Organizational Overview

Roderick Ingram

- The Bylaws of Christ and St. Luke's Episcopal Church were reviewed

Finance Committee & Treasurer's Report

Melissa Thrasher

- Written report stands as issued
- Although December pledges have been under budget other revenues have been over budget resulting in net income for December being over budget by \$14,657
- Year To Date revenues are \$34,451 under budget and expenses are \$48,865 under budget resulting in Year To Date income being \$14,414 over budget
- While overall expenses were under budget, individual over budget items included security, stewardship, organ turning and liability insurance; large under budget items included unpaid salaries for Grant and Gizelle as both have moved on to serve in other churches

Motion to extend the approved 2018 budget though the end of February 2019 - Peter Oberle

Second - Priscilla Trinder-Roady

All approved, no abstentions

Motion from the Finance Committee to request the following disbursements from their respective trust accounts - Finance Committee

Second - From Committee; no second required

All approved, no abstentions

- Christian Education Fund - 2018 Qtr. (4)
\$ 2,156.78 to the Operating Account
- Tucker Fund - 2018 Qtr. (4)
\$ 849.34 to the Operating Account
- Endowment Fund - 2018 Qtr. (3) [Partial]
\$ 5,305.00 to the Restricted Account for Tower Bell repairs
- Cot Fund - 2018 Qtr. (4)
\$ 4,612.19 *
* Cot Fund requests are approved by the Wardens when requested by the Rector

Rector's Report

The Rev. Canon Win Lewis

- Many thanks were given to the NEST and Thursday Feeding ministry leads as they begin to step down from their positions; new leadership is needed if these ministries are to continue
- The church must make security a top priority; one or two strategic individuals are needed to serve as security gurus for the parish. The church has requested Ohel Sholom Temple's security plan as a guide for crafting our own.
- Win Lewis is looking to take his long-overdue sabbatical from the first Sunday in June (after Sunday services) through Labor Day; this would be funded in part by a purse to which members of the congregation could contribute. Win is requesting to take a two month sabbatical added to his one month of vacation; three weeks of this would be with the church choir when they take their trip.
- The Children and Family Ministry Team is working to prepare a complete job description for a Directory of Children and Family Ministry; the team will be examining job descriptions for similar positions at other churches

**Respectfully submitted: James Lewis, PMP - Registrar*