

Christ & St. Luke's Episcopal Church  
Vestry Minutes: 11/26/18

Staff Present

The Rev. Canon Win Lewis, Rector (Staff)

Staff Absent

Kevin Kwan, Organist & Director of Music (Staff)

Vestry Present

Mollie McCune (2018)

Andy Raffin (2018)

Warren Richard (2018)

Liam Bell (2019)

Scott Goodspeed (2019)

Peter Oberle (2019)

Jim Dille (Jr. Warden) (2020)

Carl Gaenslen (2020)

Lauren Henry (2020)

John Tanner (Sr. Warden) (2020)

James Lewis (Registrar) (Appointed)

Melissa Thrasher (Treasurer) (Appointed)

Vestry Absent

Sigur Whitaker (2018)

Melissa Deutsch (2019)

Special Guests

Virginia Thumm

Meeting Start

6:30 PM

Minutes and Action Items from the October Vestry Meeting

*James Lewis*

Motion to approve the October Vestry minutes - Jim Dille

Second - Scott Goodspeed

All approved, no abstentions

Stewardship Update

*Virginia Thumm*

- Updated call sheets will be distributed so stewardship reminder calls can be made; the Vestry meeting was abbreviated to allow time for Vestry members to assist with making stewardship calls

### Finance Committee & Treasurer's Report

*Melissa Thrasher, Treasurer*

- Written report stands as written
- Trinity Portsmouth has repaid the Rectory Fund for Grant's loan

### Steering Committee

*Mollie McCune*

- Scaffolding work is about two weeks behind; work should be complete by January 15th
- Exterior scaffolding must be taken down and cleared away by December 20th

**Motion to approve the resolution of the Vestry regarding property transfer to the Virginia Tax Credit Entity; full document on file - Bryant McGann**

**Second - Jim Dille**

All approved, no abstentions

**Motion to approve the resolution of the Vestry regarding CSL Historic Rehabilitation LLC; full document on file - Bryant McGann**

**Second - Jim Dille**

All approved, no abstentions

### Sr. Warden's Report

*John Tanner*

- The church will begin to utilize a structured program called "Strength Finders" to help find and cultivate new lay leaders; all new and returning Vestry members will be asked to participate in this program

### Rector's Report

*The Rev. Canon Win Lewis*

- Written report stands as written
- The 2019 Vestry Retreat will be on Saturday, February 2, 2019 at Westminster Canterbury

### Director of Music's Report

*Kevin Kwan*

- Written report stands as written

### Executive Session

*Executive Session Start - 6:49 PM*

*Executive Session End - 7:09 PM*

Adjournment:  
7:17 PM

*\*Respectfully submitted: James Lewis, PMP - Registrar*