

Christ & St. Luke's Episcopal Church
Vestry Minutes: 08/27/18

Staff Present

The Rev. Canon Win Lewis, Rector (Staff)

Staff Absent

Kevin Kwan, Organist & Director of Music (Staff)

Gizelle Moran, Children's Ministry Director (Staff)

Vestry Present

Mollie McCune (2018)

Andy Raffin (2018)

Sigur Whitaker (2018)

Scott Goodspeed (2019)

Peter Oberle (2019)

Jim Dille (Jr. Warden) (2020)

Carl Gaenslen (2020)

John Tanner (Sr. Warden) (2020)

James Lewis (Registrar) (Appointed)

Melissa Thrasher (Treasurer) (Appointed)

Vestry Absent

Warren Richard (2018)

Liam Bell (2019)

Melissa Deutsch (2019)

Lauren Henry (2020)

Special Guests

Virginia Thumm

Meeting Start

6:30 PM

Minutes and Action Items from the July Vestry Meeting

James Lewis

Motion to approve the July Vestry minutes - Jim Dille

Second - Scott Goodspeed

All approved, no abstentions

Stewardship Update

Virginia Thumm

- The Stewardship Committee is about (1) month ahead of where we were at this point last year
- The new Stewardship theme is "You Belong; Now Let's Get Connected"
- Stewardship packets were distributed to the Vestry; our goal is to have full Vestry participation
- The Stewardship Committee would like to see total pledging increase by 10%
- Christ and St. Luke's goal is to achieve 300 pledging units this year
- October 7, 2018 will be Christ and St. Luke's Stewardship "Kick-Off" picnic

Finance Committee & Treasurer's Report

Melissa Thrasher, Treasurer

- Written report stands as issued
- Due to renovation schedules, an increase in maintenance bills will come due in September

Motion from the Finance Committee that the following disbursements be made from their respective trust accounts:

Christian Ed Fund - 2018 Qtrs. (1) & (2) = \$ 4,313.58 to the Operating Account

Tucker Fund - 2018 Qtrs. (1) & (2) = \$ 1,698.68 to the Operating Account

Endowment Fund - 2018 Qtrs. (1) & (2) = 34,492.44 as indicated below:

\$ 3,831.05 - To the Restricted Account for Win & Karen's Computers

\$ 30,661.39 - To the Capital Campaign Account

\$ 34,492.44 - Total

Concurrently, the Rev. Canon Win Lewis, Rector, will request the 2017 Qtr. (4) and 2018 Qtr. (1) Cot Fund distributions, \$ 9,173.19, to be deposited to the Restricted Account.

Second - Not Required (Motion comes from Committee)

All approved, no abstentions

Steering Committee

Mollie McCune

- The roof architecture is extremely complicated; therefore it is taking a significant amount of time to correct all of our known issues with leaks, etc.
- Previous deferred maintenance has compounded the issues we are facing but we must fix these problems now
- There was significant termite and other pre-existing roof damage that was far more extensive than what was originally expected
- The Steering Committee is temporarily holding off on cleaning the stone in case the funding earmarked for this project is needed for additional emergent repairs

Sr. Warden's Report

John Tanner

- Some of the programs/projects that Grant Stokes was spearheading before he left will need to be picked up by other members of the congregation; Christ and St. Luke's needs to develop new leaders that can help the Rector where/when possible

Jr. Warden's Report

Jim Dille

- Christ and St. Luke's must increase focus on Planned Giving
- There will be upcoming Stewardship meetings to discuss our goals/objectives moving forward

Children & Family Ministry Report

Gizelle Moran

- Written report stands as issued

Organist & Director of Music

Kevin Kwan

- Written report stands as issued

Rector's Report

The Rev. Canon Win Lewis

- The rector and clergy have oversight of the spiritual, liturgical and educational aspects of the church; the Vestry has oversight of the business and grounds maintenance of the church
- One of the Rector's goals is to empower others to serve; it is important to get people involved
- The Angel Tree program will continue, but in a modified form from previous years; it will be a prison angel tree program as an incarcerated person with a child will write down some gifts that the child would like to receive and the incarcerated person will write a note to the child to be included with the gift
- Christ and St. Luke's will be searching for a part-time youth minister/worker
- Ray and Win met with leaders from the William's School and the William's School understands that they need to develop a business plan for Christ and St. Luke's review

Adjournment:

7:50 PM

**Respectfully submitted: James Lewis, PMP - Registrar*