

Christ & St. Luke's Episcopal Church
Vestry Minutes: 03/25/18

Staff Present

The Rev. Canon Win Lewis, Rector	(Staff) Yes
The Rev. Grant Stokes, Associate Rector	(Staff) Yes

Staff Absent

Kevin Kwan, Organist & Director of Music	(Staff) No
Gizelle Moran, Children's Ministry Director	(Staff) No

Vestry Present

Mollie McCune		(2018) Yes
Warren Richard		(2018) Yes
Sigur Whitaker		(2018) Yes
Scott Goodspeed		(2019) Yes
Peter Oberle		(2019) Yes
Jim Dille	(Jr. Warden)	(2020) Yes
Carl Gaenslen		(2020) Yes
Lauren Henry		(2020) Yes
John Tanner	(Sr. Warden)	(2020) Yes
James Lewis	(Registrar)	(Appointed) Yes
Melissa Thrasher	(Treasurer)	(Appointed) Yes

Vestry Absent

Andy Raffin	(2018) No
Liam Bell	(2019) No
Melissa Deutsch	(2019) No

Special Guests

Dr. Lee Slater

Meeting Start

12:00 PM (Noon Meeting)

Minutes and Action Items from the February Vestry Meeting

James Lewis

Motion to approve the February Vestry minutes - Jim Dille

Second - Sigur Whitaker

All approved, no abstentions

Planned Giving Update

Jim Dille

- Additional information to follow
- A planned giving event is scheduled for June
- Planned giving brochures are being updated with current information

Finance Committee & Treasurer's Report

Melissa Thrasher, Treasurer

- Written report stands as issued
- The original November 27th Vestry motion regarding a line of credit with U.S. Trust is hereby amended as follows:

Motion to pledge the Composite Fund under the Trust Agreement as collateral for a \$2,000,00.00 non-revolving line of credit at U.S. Trust as follows:

- (1) Consistent with their authority under the Trust Agreement, the Trustees of the Trust Agreement be and hereby are authorized to pledge the assets held under the Trust Agreement as security for the Loan. If and to the extent necessary, the Trust Agreement is amended to provide that the Trustees have the authority to pledge the assets held under the Trust Agreement as security for the loan.**
- (2) The Trustees will promptly seek approval from the Bishop of the Diocese of Southern Virginia for this use of the assets of the Trust Agreement.**
- (3) Any and all actions taken in furtherance of this Resolution are hereby ratified and affirmed.**

Revised November 27th Motion - Sigur Whitaker

Second - Jim Dille

All approved, no abstentions

Steering Committee

Mollie McCune

- Renovations to the organ chambers should begin within the next few weeks
- Repairs to the pews and kneelers will also begin shortly thereafter
- Progress on the Historic Tax Credits has already started
- The church is committed to completing the Envelope, Organ Chambers and Sanctuary before undertaking additional projects
- In order to accommodate lifts and other construction equipment that will be used for inspections and maintenance, some pews will need to be temporarily removed or relocated

Rector's Report

The Rev. Canon Win Lewis

- Win Lewis will be out of the office for most of April - Kenya (Early April) & Vacation (Late April)

- The Rector and Sr. Warden will form a Committee to help determine what types of outreach (Congo, Haiti, Africa, etc.) Christ and St. Luke's should officially support; these suggestions will be brought to the Vestry for further consideration

Update on The Williams School Proposal

Dr. Lee Slater

- Dr. Slater has been on the board of The Williams School for the past 10 years
- One of the primary focuses of The Williams School is integration; young students are paired with older students, economic diversity, etc.
- The Williams School sees the community as its campus; all of the students are involved in the community in one way or another
- The Williams School motto is "Honor before Honors"
- Innovative, child-driven education is one of the pillars of The Williams School's Strategic Plan
- Exceptional faculty and staff is another pillar of The Williams School's Strategic Plan
- Diversity is also a key focus of The Williams School; 10% of the Operating Budget supports financial aid as 1/3 of all students are supported by some form of financial aid or scholarship
- The Williams School focuses on bettering the world through the crafting of more caring and empathic people; those who have values and can pass them along to others

Associate Rector's Report

The Rev. Grant Stokes

- Written report stands as issued

Sr. Warden's Report

John Tanner

- No written report issued
- It has been suggested that some long-time parishioners sit in the side pews to create additional space for visitors as it is sometimes difficult for them to find seats

Jr. Warden's Report

Jim Dille

- No written report issued

Children & Family Ministry Report

Gizelle Moran

- Written report stands as issued

Organist & Director of Music

Kevin Kwan

- Written report stands as issued

New Business / Updates

- None

Off-The-Record Session

1:05 PM - 1:15 PM

Adjournment:

1:18 PM

**Respectfully submitted: James Lewis, PMP - Registrar*