

Christ & St. Luke's Episcopal Church
Vestry Minutes: 02/26/18

Staff Present

The Rev. Canon Win Lewis, Rector	(Staff)
Gizelle Moran, Children's Ministry Director	(Staff)

Staff Absent

The Rev. Grant Stokes, Associate Rector	(Staff)
Kevin Kwan, Organist & Director of Music	(Staff)

Vestry Present

Mollie McCune		(2018)
Andy Raffin		(2018)
Warren Richard		(2018)
Liam Bell		(2019)
Melissa Deutsch		(2019)
Scott Goodspeed		(2019)
Peter Oberle		(2019)
Carl Gaenslen		(2020)
Lauren Henry		(2020)
John Tanner	(Sr. Warden)	(2020)
James Lewis	(Registrar)	(Appointed)
Melissa Thrasher	(Treasurer)	(Appointed)

Vestry Absent

Jim Dille	(Jr. Warden)	(2020)
Sigur Whitaker		(2018)

Special Guests

Virginia Thumm

Meeting Start

6:35 PM

Minutes and Action Items from the January Vestry Meeting

James Lewis

Motion to approve the January Vestry minutes - Scott Goodspeed
Second - Mollie McCune
All approved, no abstentions

Stewardship Update

Virginia Thumm

- Two (2) additional pledges are needed to reach our goal of (270) pledges
 - Increased focus will be spent on Planned Giving
 - The “Pros” and “Cons” of this year’s campaign will be analyzed so improvements can be made
 - The Church will start next year’s campaign earlier to increase effectiveness
 - Virginia Thumm and the Rector held weekly progress meetings which were very effective
 - The Church will continue to ensure that all demographics are represented in our campaigns
 - Strive to ensure that everyone understands Stewardship is not just about giving money; it is about giving of your time, talent and energy
 - Ensure that Stewardship goals do not overshadow or infringe on the Church’s other goals and objectives; all of the energy and focus should not be about giving
 - The Church needs to keep track of how the new tax codes will effect Stewardship giving
 - The names of individuals who expressed interest in particular groups have been turned over to the leadership of those groups; they will be contacted with additional information
 - The Church’s new database software “Relm” has been extremely successful; the Rector and Associate Rector meet regularly on this topic
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|----------------------|-----------------|-----------------|
| • New pledges: | This year (55) | Last year (34) |
| • Returning pledges: | This year (213) | Last year (192) |
| • Increased pledges: | This year (62) | Last year (93) |
| • Decreased pledges: | This year (37) | Last year (26) |

Finance Committee & Treasurer’s Report

Melissa Thrasher, Treasurer

(a.) Motion from the Finance Committee that the following disbursements be made from their respective trust accounts:

Christian Education Fund - Remaining 2017 Distribution (Q4)

\$ 2,115.73 to Operating Account

Tucker Fund - Remaining 2017 Distribution (Q3) & (Q4)

\$ 1,677.40 to Operating Account

Endowment Fund - Remaining 2017 Distribution (Q3) & (Q4)

\$ 5,322.73 - Restricted Account for Endowment Projects

\$ 28,501.00 - Capital Campaign Account

\$ 33,823.73 - TOTAL

All approved, no abstentions

(b.) Motion from the Finance Committee that it be resolved that the individuals listed below are authorized to open or close any deposit account with BB&T and to authorize those persons who may execute a BB&T signature card on behalf of Christ & St. Luke’s Church and transact business on such account:

The Rev. Irwin Morgan Lewis, Jr.

Melissa M. Thrasher

John F. Tanner

James K. Dille

Rector

Treasurer

Senior Warden

Junior Warden

Further Resolved, that the individuals listed below will be signers on the BB&T Operating Account of Christ & St. Luke's Church:

John F. Tanner
James K. Dille
Melissa M. Thrasher
Elizabeth Denniston

Senior Warden
Junior Warden
Treasurer
Parishioner

Further Resolved, that Michelle Sturges, Parish Bookkeeper, will be the Online Administrator on all BB&T accounts.

All approved, no abstentions

(c.) Motion from the Finance Committee that the remaining budget balance be utilized to help fund the security officer; a donor has indicated they will increase their pledge to help cover the remaining delta needed to fund the security officer.

All approved, no abstentions

(d.) Motion from the Finance Committee to accept the 2018 budget as proposed.

All approved, no abstentions

Steering Committee

Mollie McCune

- Work on the envelope has begun; additional information and updates to follow

Rector's Report

The Rev. Canon Win Lewis

- Written report stands as issued

Associate Rector's Report

The Rev. Grant Stokes

- Written report stands as issued

Sr. Warden's Report

John Tanner

- It seems as if most agree the Vestry retreat was a positive experience, however it lacked tangible take-aways at the end leaving many to say "what's next"
- An important question we must ask is "What are some of the things that we can do to bring people of all demographics together?"

- The Vestry, Staff and Church leadership need to develop programatic ways to bring people of all demographics together

Children & Family Ministry

Gizelle Moran

- Written report stands as issued
- A total of (23) children were involved in the Christmas pageant
- The Children's Chapel is somewhat struggling to find adult volunteers
- A total of (33) people addended the latest family bowling night

New Business / Updates

Motion to authorize the Caring for Creation group's requested "Soup for March Madness" fundraiser which will help to support their causes - Melissa Deutsch

Second - Warren Richard

All approved, no abstentions

- The Church will wait until after the exterior scaffolding is removed to install the bike racks due to safety concerns

Adjournment:

8:30 PM

**Respectfully submitted: James Lewis, PMP - Registrar*